

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 22-49

**Date Received:** 03/14/2022

**Title:** ADMIN CHANGE-Relocate Form- Construction of Agency Owned Improvement

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**Initiator Name:** Stacie Huelsbeck

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

**Initiator Phone:** 404-305-5807

**ASAG Member Name:** Monica Rheinhardt

**ASAG Member Phone:** 202-267-1441

**Policy and Guidance:** (Please check only one box)

- |   |   |
|---|---|
| <input type="checkbox"/> Policy                 | <input type="checkbox"/> Procurement Tools and Resources                |
| <input type="checkbox"/> Guidance               | <input checked="" type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples    | <input type="checkbox"/> Procurement Clauses                            |
| <input type="checkbox"/> Procurement Templates  | <input type="checkbox"/> Real Property Clauses                          |
| <input type="checkbox"/> Procurement Forms      | <input type="checkbox"/> Other Tools and Resources                      |
| <input type="checkbox"/> Procurement Checklists |   |

**Summary of Change:**

The change relocates the form from Procurement Forms to Real Property Templates and Samples.

**Reason for Change:**

The administrative change change allows for ease of access for use in Real Estate procurements.

**Development, Review, and Concurrence:** AAQ-900

**Target Audience:** Real Estate Contracting Personnel

**Briefing Planned:** No.

**ASAG Responsibilities:** None.

**Section / Text Location:**

AMS Procurement Policy & Guidance - Real Property Templates and Samples

FAST Version 4/2022

CR 22-49

p. 1

**The redline version must be a comparison with the current published FAST version.**

☒ I confirm I used the latest published version to create this change / redline

**or**

☐ This is new content

**Links:** [https://fast.faa.gov/RPF\\_Real\\_Property\\_Templates\\_Samples.cfm](https://fast.faa.gov/RPF_Real_Property_Templates_Samples.cfm) under Planning & Pre-solicitation

**Attachments:** Form attached - InfoSupConstAgencyOwnedImp-LeasedProperty

**Other Files:** N/A.